

St Thomas of Canterbury RC
Primary School



Charging and Remissions Policy
2023 - 2024

Our Mission Statement

Together with God we Reach for the Stars

Charging and Remissions Policy
St.Thomas of Canterbury RC Primary School

ADDITIONAL ACTIVITIES ORGANISED FOR PUPILS
CHARGES AND REMISSIONS

A. INTRODUCTION

1. The Governing Body recognises the valuable contribution that the wide range of additional activities, including clubs, educational visits and residential experiences can make towards pupils' personal and social education.
2. The Governing Body aims to promote and provide such activities both as part of a broad and balanced curriculum for the pupils of the school and as additional optional activities.

B. CHARGES

The Governing Body reserves the right to make a charge in the following circumstances for activities organised by the school.

3. School Journeys in School Hours

The board and lodging element of residential activities deemed to take place within school hours:

4. Activities outside school hours

The full cost to each pupil of the following activities deemed to be optional extras taking place outside school hours:

5. Instrumental Music Tuition

At St. Thomas of Canterbury RC Primary School we sometimes offer individual tuition. When such provision is made available, the cost to the pupil for providing the individual instrumental tuition will apply.

Resources are delegated to the Governing Body by the Local Authority for instrumental tuition. The Governing Body has the right to make a charge to parents for all or part of the cost of providing such tuition. Charges will not exceed the cost to the school of such tuition. Support will be sought for families in the following circumstances:

- Income Support

- Jobseekers Allowance (income based)
- Employment and Support Allowance (income based)
- Guarantee Credit (the Guarantee element of State Pension Credit)
- Universal Credit (UC)
 - Until 1 April 2018, all UC claims were eligible for free school meals, however,
 - From 1 April 2018, UC claims will only be eligible for free school meals if the total net earned income is under £7,400 per year OR if the child was eligible for a free school meal on 01/04/18.
- Support under part V1 of the Immigration and Asylum Act 1999
- Child Tax Credit, provided they are not entitled to Working Tax Credit and have a total annual income (as assessed by HM Revenue & Customs) that does not exceed £16,190
- where a pupil's family is in receipt of "Incapacity Benefit" or "Widowed Parent's Allowance".
- other exceptional circumstances not falling within the criteria listed above.

Current legislation allows pupils to be charged for instrumental music tuition during the school day so long as a teaching group does not exceed 4 pupils. A charge may not be levied where the tuition is provided as part of a recognised external examination course within the school's curriculum.

The decision about charges for instrumental music tuition will be reviewed annually and parents informed.

6. Materials, Instruments etc

The cost of purchase or hire of instruments, materials, equipment or clothing (or the provision of them by parents) for the following activities:

Cooking

Special occasions – eg Mother's day gifts, etc.

The Governing Body may charge for materials or require them to be provided if the parents have indicated in advance that they wish to own the finished product.

7. General

- i) The Governing Body may, from time to time, amend the categories of activity for which a charge may be made.
- ii) Nothing in this policy statement precludes the Governing Body from inviting parents to make a voluntary contribution towards the cost of providing education for pupils.

C. REMISSIONS

8. Where the parents of a pupil are in receipt of:

- Income Support; or
- Income-based Jobseekers Allowance; or
- Child Tax Credit, with no Working Tax Credit, at an annual income not exceeding the first threshold level (correct as at 1st April 2018) £16,190
- Supported by the national Asylum Support Service (NASS)

the Governing Body will seek to support an application for a grant to cover the cost of board and lodgings for any residential activity that it organises.

In other circumstances, there may be cases of family hardship which make it difficult for pupils to take part in particular activities for which a charge is made. When arranging a chargeable activity the Governing Body will invite parents to apply in confidence for the remission of charges in part or in full. Authorisation of remission will be made by the Headteacher in consultation with the Chair of Governors.